

An Exclusive Opportunity for Professional Growth in the DPS Family



# DELHI PUBLIC SCHOOL, JAMMU

(Under the aegis of The Delhi Public School Society, New Delhi | Estd. 1949)

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## INVITES APPLICATIONS FOR THE FOLLOWING POSTS:

### 1 ACADEMIC OFFICER

Good Academic Record, Excellent Communication skills, Proficiency in Co-curricular activities, having teaching experience of minimum 10 years in CBSE School including 5 Yrs experience in Administrative Capacity with Master's Degree in any Discipline with B.Ed.

### 2 BURSER

Thorough knowledge of internal controls and accounting procedures with minimum 5 years experience in similar capacity. Candidate must be competent in accounts, finance, legal matters, statutory requirements, taxes, EPF, ESI, Labour Laws, etc. with computer literacy and good communication skills.

### 3 TEACHING POSITIONS

**PGT:** English, Physics, Chemistry, Biology, Mathematics, Accountancy, Business Studies, Economics, History, Geography, Pol. Science, Physical Education, Computer Science

Master's Degree in concerned subject with B. Ed, having 5 years of teaching experience in CBSE schools

**TGT:** English, Hindi, Mathematics, General Science, Social Science, Sanskrit, Urdu, French, German

Graduate/ Post Graduate in concerned subject with B.Ed, having 5 Years of teaching experience in CBSE schools

**PRT:** English, Hindi, Maths, EVS

NTT/CTET qualified candidates with good spoken and written English with Bachelor's/Master's Degree in the concerned subjects with B. Ed, having 5 years of teaching experience in CBSE schools

### 4 SPORTS/ACTIVITY TEACHERS

Cricket, Basketball, Football, Skating, Yoga, Athletics, Speedball, Swimming, Net Ball, Martial Arts, Dance, Music (Instrumental, Vocal, Hindustani & Western), Drama & Theatre, Art & Craft

Graduate/ Post Graduate in concerned subject with B.Ed/B.PEd/M.PEd, having 5 years experience in CBSE schools

### 5 LAW OFFICER

Degree in Law from recognized University, having working knowledge of Legal/Litigation Portals with minimum 10 years experience

### 6 DOCTOR

MBBS/MD, Part/Full time, retired doctors can also apply

### 7 TRANSPORT ASSISTANT

Graduate, having hands-on experience in handling National and International tour operations with minimum 10 years experience

### 8 OTHER POSITIONS

Special Educator (B.Ed with Special Education), I.T. Head/System Administrator, Purchase Officer, Website Developer & Designer, Content Writer, CCTV Operator, Receptionist, Office Superintendent, Estate Officer, Estate Supervisor, Librarian, Junior Assistant, Counsellor, P.A to Chairman

Candidates should have relevant qualifications and experience of minimum 5 years, preferably in Army/KV Schools  
Fluency in English and Knowledge of the concerned subject is must with good communication skills

### 9 SUPPORT STAFF

Security Guards, Gunmen, Conductors, Gardeners, Safai Karamcharies, Peons, Maids

Matriculate/Middle pass with 5 years experience of the relevant job with good moral character

### 10 BUS DRIVER

HMV license having 10 years of experience, physically fit with clear eye vision

### 11 GRAPHIC DESIGNER

Graduate in any discipline, Fluency in English having 5 years of experience in Adobe Photoshop, Adobe After Effects and Video Editing

### 12 NURSE

B.Sc in Nursing having 5 years of experience will be preferred

#### Instructions:

- Candidates at S.No. 1 to 8 should be dynamic, creative, committed to the cause of education with fluency in English and Knowledge of computers.
- Candidates should apply online on: <http://www.dpsjammu.in/applyonline.aspx> by **10-03-2022**. Candidates at S.No. 9, 10, 11 & 12 can also send their resumes by post at the above mentioned address.
- Only shortlisted candidates will be called for Interview. No TA/DA will be paid for attending Interview.
- Salary and other benefits will commensurate with Qualification, Experience and DPS Society Norms.

Sd/-  
Principal